





Operating Instructions

Your registered System 64 locks are shipped from the factory set to group 1, combination 1. This code is engraved on the gray operating key next to your proprietary system code. The key code reads as a two digit number, the first digit being your group number and second digit indicating your combination number. Example: code 11 means group 1, combination 1 – see illustration on back page.

If you wish to change a combination within a group, then you only need the black reset key to change combinations. Refer to section A below. If you wish to change groups, then you need the red group key and the black reset key. Refer to section B below.

Section A Changing combinations within a group

- 1 Insert the black reset key at the current combination position and rotate it to the desired combination position and remove the key.
- 2 Now, insert your new gray operating key that corresponds to the new combination and test to ensure it works.

Gray operating keys are always inserted at position 1 for operation.

Example 1: You are at the factory setting of code 11 and you want to change to code 18.

- 1 Insert the black reset key at position 1 then rotate and remove at position 8.
- **2** Test the new gray operating key with code 18 to ensure it works.

Example 2: You are on code 35 and want to change it to code 32.

- 1 Insert the black reset key at position 5 then rotate and remove at position 2.
- **2** Test the new gray operating key with code 32 to ensure it works.

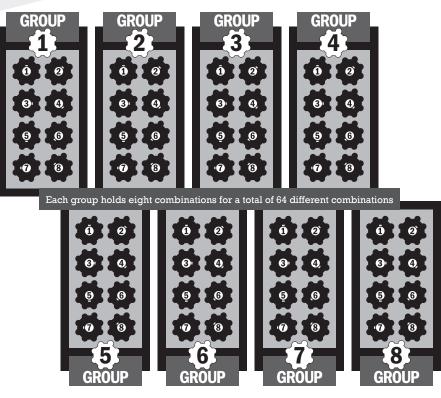
Section B

Changing group combinations

The key to changing from one group to another group is by setting the code to double digits, for example: 11, 22, 33, 44 and so on. Remember the red group key corresponds to the first digit in your code. The black reset key corresponds to the second digit in your code.

- 1 Insert the black reset key at the current combination position and rotate it to the current group position. This puts you on double digits.
- **2** Now, insert the red group key at that group position and rotate it to the desired group position.
- **3** Next, insert the black reset key at the new group position and rotate it to the desired combination position.
- **4** Test the new gray operating key corresponding to that code to ensure it works.

Please see the examples on the next page for further clarity.



Example 1: You are on code 87 and you want to change the code to 54.

- Insert the black reset key at position 7 and rotate it to position 8. You are now on code 88.
- **2** Insert the red group key at position 8 and rotate it to position 5. You are now on code 55.
- **3** Insert the black reset key at position 5 and rotate it to position 4. You are now on your desired code of 54.
- **4** Test the new gray operating key with code 54 to ensure it works.

Example 2: You are on code 11 and you want to change the code to 21.

- 1 Step 1 above is omitted since you are already on double digits. You are already prepared to change groups using the red key.
- **2** Insert the red group key at position 1 and rotate to position 2. You are now at code 22.

- **3** Insert the black reset key at position 2 and rotate to position 1. You are now at code 21.
- **4** Test your new gray operating key with code 21 to ensure it works.

Section C
Reprogramming instructions

In the unlikely event that you lose track of the code you are set on, please follow the instructions listed below, which will reprogram the lock back to factory setting of group l combination l

- 1 Insert the black reset key at the number 1 position. If the key does not turn, remove it. Then reinsert the key at position number 2. If it still won't turn, reinsert at positions 3 through 8 until the black reset key *will turn.* Once the key rotates, return key to position number 1 and remove.
- 2 Insert the red group key at position number 1. If the key will not turn,



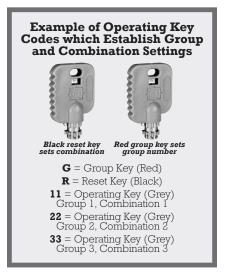
remove it, then reinsert the black reset key and rotate to position number 2 and remove. Reinsert the red group key at position number 2 and attempt to turn. If unsuccessful, repeat the steps for all remaining positions until the red group key rotates. Once the red group key rotates, return to position number and remove. This procedure 1 will reprogram the lock to group number 1, combination number 1. If additional assistance is required, please contact our sales department at (864) 297-6655.

How System 64generation II works

Supervisor's Key

System 64-generation II gives you the option of providing a supervisor's key. Simply select one of the 64 combinations available and designate that for exclusive use by your supervisor.

The supervisor can then carry only three keys: the red group key, the black reset key, and his own designated grey operating key. As long as he knows the code for the normal operating key, he can quickly reprogram the lock to his own code, operate the lock and then reestablish the regular operating combination.



Note: cam lock versions are also available. Call 864.297.6655 for info.



To learn more, call 864.297.6655 or visit compx.com

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