

# 200/300 Series

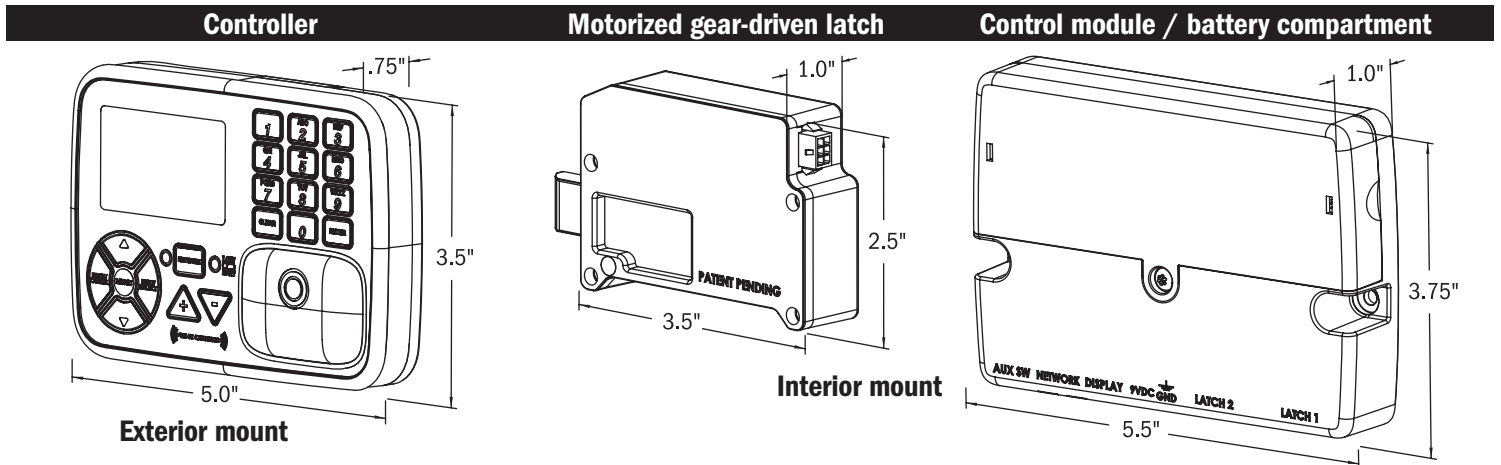
**Snap-on LEVEL 5 VTC** - VTC eLock Instructions  
Tool Control System

# VTC eLock

Thank you for purchasing the VTC eLock. The information contained in these instructions is intended to serve as a guide so as to allow the eLock to be quickly and easily put into service. 300 Series eLock can be configured to work in conjunction with existing 802.11g or Ethernet networks.

For complete set up and installation instructions for networked and stand-alone eLocks, please see the "Help" section in LockView NTC/VTC Software v4.

Network **VTC** eLock has three components:



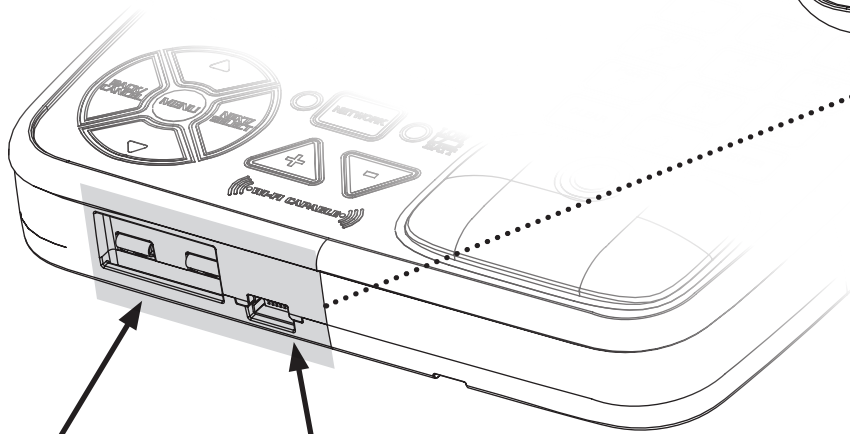
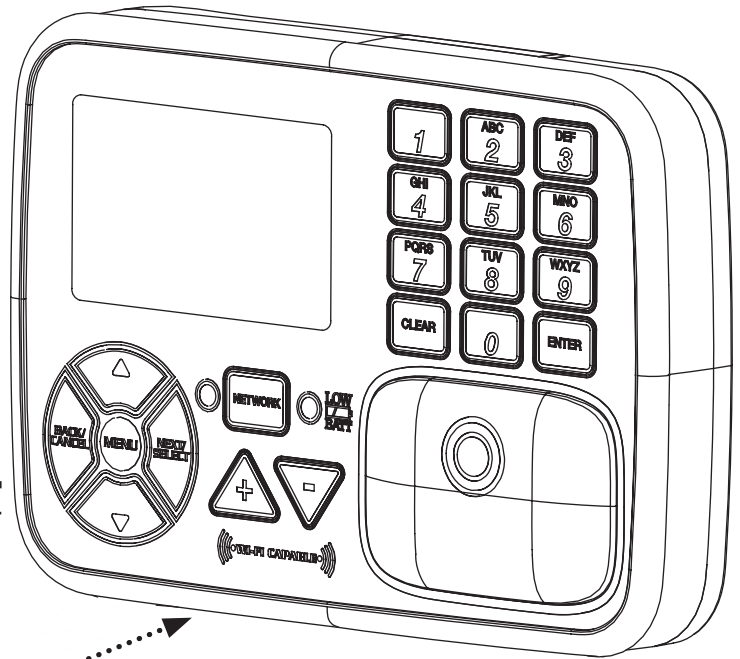
## VTC eLock controller

1. Dot matrix LCD
2. Network button (blue LED)
3. "UP" button
4. "NEXT/SELECT" button
5. "BACK/CANCEL" button
6. "MENU" button
7. "DOWN" button
8. + Button
9. - Button
10. Low battery indicator (yellow LED)
11. Magstripe reader location (if equipped)
12. HID Prox or HID iCLASS reader location (if equipped)
13. "ENTER" button
14. "CLEAR" button
15. Alpha-numeric keypad



# 200/300 Series VTC eLock – Components

**Front view:  
eLock controller**

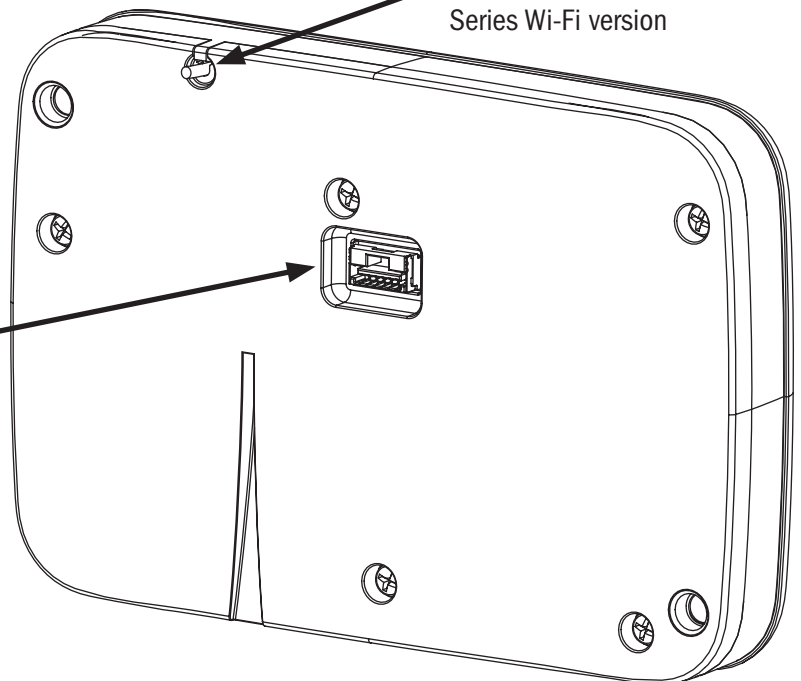


9V Battery Jumper Port

USB Port for direct connection to LockView software

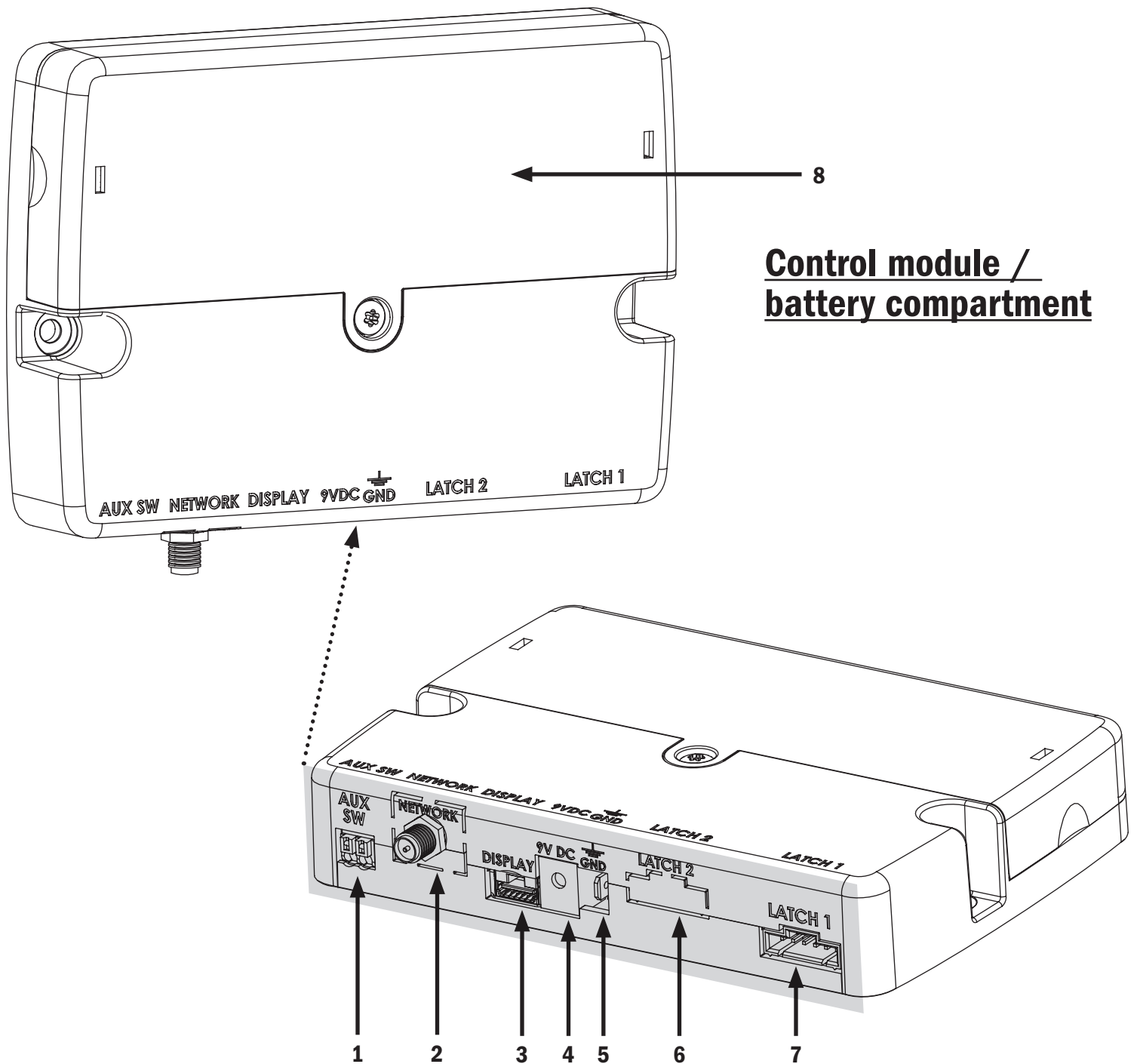
Integrated Wi-Fi antenna cable included for 300 Series Wi-Fi version

**Back view: VTC  
eLock controller**



Battery cable connector

200/300 Series VTC eLock Components



**Control module /  
battery compartment**

- |   |  |   |
|---|--|---|
| 1. Door switch connector (door switch not included)   | 4. 2.5 mm AC adapter plug-in (adapter not included)                    | 7. Latch connector (Latch 1; one latch is included) |
| 2. Wi-Fi antenna cable connector or Ethernet connector (Wi-Fi connector shown; 300 Series only) | 5. Ground terminal   | 8. Battery pack cover (6-AA batteries not included) |
| 3. Control module / battery cable connector   | 6. Dual eLatch connector (Latch 2, if equipped; one latch is included) |   |

# 200/300 Series VTC eLock – Instructions

## Unit Features:

- ◆ Choose 802.11g or Ethernet Networked configurations that uses the facilities existing infrastructure for actual 2-way read/write communication
- ◆ Each eLock can hold any combination of up to 3,000 Supervisors and Users
- ◆ Choose a model to use existing HID Prox, HID iCLASS, or magstripe card credentials that can be programmed to operate each eLock
- ◆ Remote Notification System with programmable escalating alerts via SMTP email; SMS text, voice and fax (Networked eLock & LockView NTC/VTC Software v4 required)
- ◆ Spring bolt latching mechanism provides automatic relocking
- ◆ Optional second latch drive output (requires additional hardware)
- ◆ Door position switch input (requires additional hardware)
- ◆ Membrane keypads with stainless steel domes provides durable performance and easy cleaning

## What's in the box?

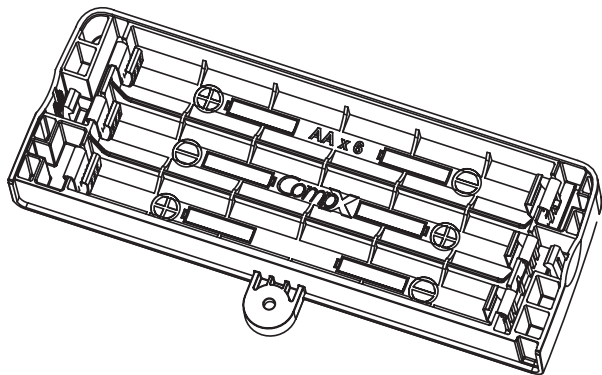
- ◆ 1 – eLock controller
- ◆ 1 – motorized latch w/latch cable
- ◆ 1 – control module / battery compartment with interconnect cable
- ◆ 1 – serial code sticker set
- ◆ 1 – in-box instructions

## What's needed?

- ◆ 6 – AA alkaline batteries
- ◆ T15 pin-in Torx (6-lobe) bit or driver

## Care and Cleaning

The eLock is a battery operated device, therefore, it should be part of a regular battery maintenance program.



Warning: install the batteries as shown in the battery compartment. Polarity (+) or (-) must be correct. Replace batteries as a set. Always use new batteries when replacing the old set. Do not combine a used battery with a new one. Only use alkaline batteries; do not mix battery types.

To clean the surface of the eLock, apply non-acid based cleaner to a clean cotton cloth; do not spray cleaner directly on the eLock. Wipe down keypad and housing taking care around the beeper opening and edges of keypads. Wipe excess cleaner off of all surfaces.

## Setting up the eLock

### Getting Started Out of the Box

**If the eLock is stand-alone 200 Series (direct connection via USB to LockView NTC/VTC Software v4) and will be used in conjunction with LockView NTC/VTC Software v4, please follow the LockView Mode Instructions on page 6.**

**For Networked (802.11g or Ethernet) 300 Series eLocks, please follow the eLock Database & Network Configuration & Install Manual and the LockView NTC/VTC Software v4 Instruction Manual before proceeding.**

### INITIAL PROGRAMMING:

The unit is shipped with a preprogrammed **2801** Supervisor code.

## Credential Menu

### ADD CREDENTIAL

Note: There are two status levels; Supervisor and User. Each eLock can hold any combination of up to 3,000 Supervisors and Users.

Only **Supervisors** are allowed to **ADD** Users and Supervisors.

1. Press “MENU.” **LOGIN PLEASE** will be displayed.
2. Enter **2801** and press “ENTER.”
3. Press “DOWN” button to highlight **CREDENTIAL MENU** and press “NEXT/SELECT.”
4. Highlight **ADD CREDENTIAL** and press “NEXT/SELECT.”
5. **CREDENTIAL TO ADD** will be displayed. Scan new credential or enter new 4-14 digit PIN and Press “ENTER.”
6. **Adding credential** will be displayed.
7. Default status is **User**. To change status to **Supervisor** press the **+** button.
8. The new User/Supervisor will be added to the next available slot number. To change the slot number, press “UP” and then **+/-** to move to next available slot; or use the numeric keypad to enter the desired slot number and press “NEXT/SELECT.”

9. **CREDENTIAL NAME ENTRY** will appear. Press 2 - 9 for **A - Z**; press 1 for **=, #, +** or **\_**; press 0 for **space**; press and hold 0 - 9 for numbers. (Maximum number of allowed characters is 14.)
10. Press **“ENTER”** when done. **STORED** will be displayed when complete.

## ***Operating the eLock***

***Follow the instructions below to operate the eLock.***

### **PIN CREDENTIAL**

1. Enter a valid PIN (between 4 - 14 digits) and
2. Press **“ENTER.”**

### **CARD CREDENTIAL**

If the eLock is equipped with a card reader (HID Prox, HID iCLASS or a Magstripe)

1. Present a valid card within range of the HID reader or slide the magstripe card through the magstripe reader.

### **DUAL CREDENTIAL**

If the User or Supervisor requires a dual credential

1. Enter a valid PIN and press **“ENTER”** (for keypad credentials) or present a valid card (for HID Prox or HID iCLASS or Magstripe credentials).
2. Enter the second credential (4-14 digit PIN) and press **“ENTER.”**

**NOTE: THE SECOND CREDENTIAL MUST ALWAYS BE A 4 - 14 DIGIT PIN**

### **PASSAGE MODE**

**(LockView software required)** To hold the latch bolt in the open position indefinitely, there is a setting in LockView called Passage Mode.

Passage Mode can be assigned to an eLock and/or a Supervisor/User credential.

In LockView, via the Lock Editor, Passage Mode can be selected so that every valid User or Supervisor that has access rights to the eLock can place it in passage mode.

In LockView, via the User Editor, Passage Mode can be selected. Users and Supervisors can place any eLock to which they have access right into Passage Mode. This is regardless of whether or not Passage Mode has been activated in the eLock.

**To place an eLock into Passage Mode:**

### **PIN CREDENTIAL**

1. Enter a valid PIN (between 4 - 14 digits) and press **“ENTER.”**
2. Press **“ENTER”** again. **HOLD OPEN** will flash; **LOCK IS HELD OPEN** will appear in the upper left hand corner of the LCD.

### **CARD CREDENTIAL**

If the eLock is equipped with a card reader (HID Prox, HID iCLASS or Magstripe):

1. Present a valid card within range of the HID reader or slide the magstripe card through the magstripe reader.
2. Press **“ENTER.”** **HOLD OPEN** will flash; **LOCK IS HELD OPEN** will appear in the upper left hand corner of the LCD.

### **DUAL CREDENTIAL**

If the User or Supervisor requires a dual credential:

1. Enter a valid PIN and press **“ENTER”** (for keypad credentials) or present a valid card (for HID Prox, HID iCLASS or magstripe credentials).
2. Enter the second credential (4-14 digit PIN) and press **“ENTER”**
3. Press **“ENTER”** again. **HOLD OPEN** will flash; **LOCK IS HELD OPEN** will appear in the upper left hand corner of the LCD.

**NOTE: THE SECOND CREDENTIAL MUST ALWAYS BE A 4 - 14 DIGIT PIN**

**To EXIT Passage Mode (re-lock the unit/extend the eLock latch bolt):**

### **PIN CREDENTIAL**

1. Enter a valid PIN (between 4 - 14 digits)
2. Press **“ENTER.”** **EXITING PASSAGE MODE** will flash on the LCD and the latch bolt will extend.

### **CARD CREDENTIAL**

If the eLock is equipped with a card reader (HID Prox, HID iCLASS or Magstripe):

1. Present a valid card within range of the HID reader or slide the magstripe card through the magstripe reader. **EXITING PASSAGE MODE** will flash on the LCD and the latch bolt will extend.

### **DUAL CREDENTIAL**

If the User or Supervisor requires a dual credential:

1. Enter the primary valid PIN (for keypad credentials) and press **“ENTER”** or present the valid card (for HID Prox, HID

iCLASS or Magstripe credentials). **EXITING PASSAGE MODE** will flash on the LCD and the latch bolt will extend.

## Methods to begin building a database of eLocks in LockView Software

**Note:** Supervisor, User and parameter changes that already exist in the eLock will automatically be carried into LockView once the eLock has been enrolled.

For Networked (802.11g or Ethernet) eLocks, please follow the *eLock Database & Network Configuration & Install Manual* and the *LockView NTC/VTC Software Instruction Manual* before proceeding.

## LockView Mode Instructions

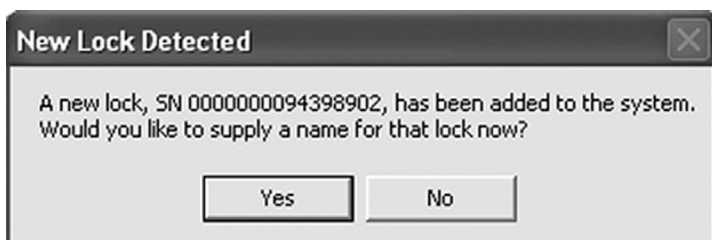
(For complete details on how to build a database of users and eLocks, see the *LockView NTC/VTC Software Instruction Manual* and *eLock Manual Programming Guide*)

LockView NTC/VTC Software v4 must be installed and the eLock must be in **SETUP** mode before continuing. (See Setup Code section on page 10.)

**Stand-alone eLocks (Direct USB connection to laptop computer with LockView is required)** There are two methods that can be used to add eLocks to the LockView software.

### Automatic Method

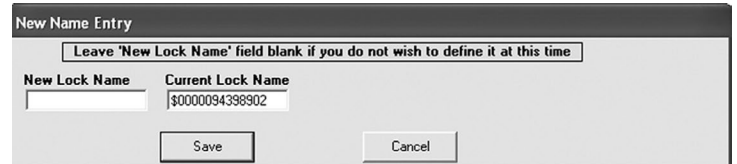
1. With the eLock in **SETUP** mode, connect the eLock via the USB cable to the computer on which LockView is installed.
2. Login to LockView.
3. After 30 seconds, the below will appear.



**NOTE:** After 5 minutes of inactivity, the eLock will exit **SETUP** mode.

4. Click **Yes**.

5. The below will appear. Type in the name of the lock.



**\*\*Once a Lock Name has been chosen in LockView, it can not be changed. Please be sure the name that is chosen is the one that will be used in the future.**

6. Click **Save** when done.
7. Go to **Lock Editor** tab in **Lock/User Editor**.
8. Left click to highlight the name of the lock and then click **Edit Lock**.
9. Verify and/or adjust all other lock parameters. (See *LockView NTC/VTC Software Instruction Manual* for complete details.)
10. Click **OK** when done.

### Manual Method

1. Login to LockView.
2. Go to **Lock/User Editor; Lock Editor** tab and click **Add Lock**.
3. Enter the required information: **Lock Name; Lock Serial Number** and **Setup Code** (supplied on green sticker set as Setup Cd).

**\*\*Once the Lock Name has been chosen in LockView, it can not be changed. Please be sure the name that is chosen is the one that will be used in the future.**

4. Verify and/or adjust all other lock parameters and click **OK**. (See *LockView NTC/VTC Software Instruction Manual* for complete details on these options)
5. With the eLock in **SETUP** mode, connect the eLock via the USB cable to the computer on which LockView is installed.
6. After 30 seconds, the lock will be updated in LockView. Click **Refresh** to prompt the update.

**NOTE:** After 5 minutes of inactivity, the eLock will exit **SETUP** mode.

# 200/300 Series VTC eLock – Manual Programming

## **Credential Menu**

### **ADD CREDENTIAL**

Note: There are two status levels; Supervisor and User. Each eLock can hold any combination of up to 3,000 Supervisors and Users.

Only **Supervisors** are allowed to **ADD** Users and Supervisors.

1. Press “MENU.” **LOGIN PLEASE** will be displayed.
2. Scan valid credential or enter 4-14 digit PIN and Press “ENTER.”
3. Press “DOWN” button to highlight **CREDENTIAL MENU** and press “NEXT/SELECT”
4. Highlight **ADD CREDENTIAL** and press “NEXT/SELECT”
5. **CREDENTIAL TO ADD** will be displayed. Scan new credential or enter new 4-14 digit PIN and Press “ENTER.”
6. **Adding credential** will be displayed.
7. Default status is **User**. To change status to **Supervisor** press the + button.
8. The new User/Supervisor will be added to the next available slot number. To change the slot number, press “UP” and then +/- to move to next available slot; or use the numeric keypad to enter the desired slot number and press “NEXT/SELECT.”
9. **CREDENTIAL NAME ENTRY** will appear. Press 2 - 9 for **A - Z**; press 1 for **-, ., +** or **\_**; press 0 for **space**; press and hold 0 - 9 for numbers. (Maximum number of allowed characters is 14.)
10. Press “ENTER” when done. **STORED** will be displayed when complete.

### **DELETE CREDENTIAL**

Note: There are two status levels; Supervisor and User.

Only **Supervisors** are allowed to **DELETE** Users and Supervisors.

1. Press “MENU.” **LOGIN PLEASE** will be displayed.
2. Scan valid credential or enter 4-14 digit PIN and Press “ENTER”
3. Press “DOWN” button to highlight **CREDENTIAL MENU** and press “NEXT/SELECT”
4. Highlight **DELETE CREDENTIAL** and press “NEXT/SELECT”
5. **Credential to Delete** will be displayed. All of the occupied slots along with the name (if one exists) will be listed. If the status of the credential is a supervisor, an asterisk (\*) appears next to the slot number. Press “MENU” to re-sort by slot number, alphabetically by name, or showing all supervisors first.

6. Press “UP” / “DOWN” to scroll by line or +/- to scroll by page to highlight credential to be deleted and press “NEXT/SELECT”
7. Press “UP” and “NEXT/SELECT” to delete. **DELETED** will be displayed when complete.
8. Press “BACK/CANCEL” to return to **CREDENTIAL MENU**.

### **VIEW CREDENTIAL**

Note: There are two status levels; Supervisor and User.

Only **Supervisors** are allowed to **VIEW** Users and Supervisors.

1. Press “MENU.” **LOGIN PLEASE** will be displayed.
2. Scan valid credential or enter 4-14 digit PIN and Press “ENTER.”
3. Press “DOWN” button to highlight **CREDENTIAL MENU** and press “NEXT/SELECT”
4. Highlight **VIEW CREDENTIAL** and press “NEXT/SELECT”
5. **Credential to View** will be displayed. All of the occupied slots along with the name (if one exists) will be listed. If the status of the credential is a supervisor, an asterisk (\*) appears next to the slot number. Press “MENU” to re-sort by slot number, alphabetically by name, or showing all supervisors first.
6. Press “UP”/“DOWN” to scroll by line or +/- to scroll by page to highlight credential to be viewed and press “NEXT/SELECT”
7. Press “NEXT/SELECT” to display NAME, SLOT NUMBER, LAST ACCESS ATTEMPT.
8. Press “DOWN” to display CREDENTIAL TYPE (KEYPAD, PROXCARD or MAGSTRIPE CARD)
9. Press “DOWN” again to display the ACCESS SCHEDULE (TIME AND DAY RESTRICTIONS AS SET IN LOCKVIEW).
10. Press “BACK/CANCEL” to return to **CREDENTIAL MENU**.

### **EDIT CREDENTIAL**

Note: There are two status levels; Supervisor and User.

Only **Supervisors** are allowed to **EDIT** Users and Supervisors.

1. Press “MENU.” **LOGIN PLEASE** will be displayed.
2. Scan valid credential or enter 4-14 digit PIN and Press “ENTER”
3. Press “DOWN” button to highlight **CREDENTIAL MENU** and press “NEXT/SELECT”
4. Highlight **EDIT CREDENTIAL** and press “NEXT/SELECT”
5. **Credential to Edit** will be displayed. All of the occupied slots along with the name (if one exists) will be listed. If the status of the credential is a supervisor, an asterisk (\*) appears next to the slot number. Press “MENU” to re-sort by slot number, alphabetically by name, or showing all supervisors first.

6. Press “UP” / “DOWN” to scroll by line or +/- to scroll by page to highlight credential to be edited.
7. Press “NEXT/SELECT” to edit highlighted credential
8. Press +/- to change **Level** (Supervisor/User); press “UP/DOWN” to highlight **2nd PIN**. To add a new or change an existing 2nd PIN, enter a 4 - 14 digit number using the numeric keypad. Press “ENTER” when done. Confirm the new/changed PIN by entering it again when prompted. Press “ENTER” when done.
9. Press “BACK/CANCEL” to return to **CREDENTIAL MENU**.

## **SET/EDIT YOUR 2nd PIN**

Note: There are two status levels; Supervisor and User.

Only **Supervisors** are allowed to **SET/EDIT YOUR 2nd PIN**. The steps below will make the logged in credential a Dual Credential Supervisor requiring a 2nd PIN.

Follow the **EDIT CREDENTIAL** steps to add/change dual credential status for other Supervisors or Users.

1. Press “MENU” **LOGIN PLEASE** will be displayed.
2. Scan valid credential or enter 4-14 digit PIN and Press “ENTER”
3. Press “DOWN” button to highlight **CREDENTIAL MENU** and press “NEXT/SELECT”
4. Highlight **SET YOUR 2nd PIN** and press “NEXT/SELECT.” (**EDIT YOUR 2nd PIN** will appear if a second PIN credential already exists)
5. **Type new 2nd PIN** will be displayed. Enter new 4 - 14 digit PIN and press “NEXT/SELECT.”
6. **Type 2nd PIN** again will appear. Enter the 4 - 14 digit PIN again and press “NEXT/SELECT.” **NEW PIN SET** will appear.

## **Display Formats**

Using **DISPLAY FORMATS**, the following can be adjusted:

**HOURS: AM/PM or 24 HOUR**

**M-F/DATE:**

- ◆ **MON-SUN; MM/DD/YY;**
- ◆ **MON-SUN; MMM D ‘YY;**
- ◆ **MON-SUN; DD-MM-YY;**
- ◆ **MON-SUN; DD-MMM-YY**
- ◆ **MON-SUN; YYYY-MM-DD**

1. Press “MENU.” **LOGIN PLEASE** will be displayed.
2. Scan valid credential or enter 4-14 digit PIN and press “ENTER.”

3. Press “DOWN” button to highlight **DISPLAY FORMATS** and press “NEXT/SELECT.”
4. **DISPLAY FORMATTING** will be displayed.
5. Press “UP”/“DOWN” buttons to select and +/- buttons to adjust.
6. Press “NEXT/SELECT” when done.

## **Set Date/Time**

Using **SET DATE/TIME**, the following can be adjusted:

**SETUP TIME ZONE (INCLUDING AUTO DAYLIGHT SAVING)**

**SET DATE (MONTH, DAY, YEAR)**

**SET TIME (HOUR, MINUTE, AM/PM)**

1. Press “MENU.” **LOGIN PLEASE** will be displayed.
2. Scan valid credential or enter 4-14 digit PIN and press “ENTER.”
3. Press “DOWN” button to highlight **SET DATE/TIME** and press “NEXT/SELECT.”
4. **DATE/TIME MENU** will be displayed.
5. Press “UP”/“DOWN” to scroll and “NEXT/SELECT” to modify.
6. Press “UP”/“DOWN” buttons to select and +/- buttons to adjust.
7. Press “NEXT/SELECT” when done.
8. Press “BACK/CANCEL” to return to main menu.

## **Network Test (if equipped)**

Using **NETWORK TEST** the strength and quality of the eLock connection to the network is displayed. The IP and MAC addresses are also shown here.

1. Press “MENU.” **LOGIN PLEASE** will be displayed.
2. Scan valid credential or enter 4-14 digit PIN and press “ENTER.”
3. Press “DOWN” button to highlight **NETWORK TEST** and press “NEXT/SELECT.”
4. **NET STATUS** will be displayed as well as **Str: & Qual.;** **IP address** and **MAC address**.
5. Press “CLEAR” to exit.

## **LCD Contrast**

Using **LCD CONTRAST**, the LCD contrast can be adjusted:

1. Press “MENU.” **LOGIN PLEASE** will be displayed.
2. Scan valid credential or enter 4-14 digit PIN and press “ENTER.”
3. Press “DOWN” button to highlight **LCD CONTRAST** and press “NEXT/SELECT.”

4. **LCD Contrast** will be displayed.
5. Enter 1 - 9 on numeric keypad or +/- buttons to adjust.
6. Press “NEXT/SELECT” when done.
7. Press “BACK/CANCEL” to return to main menu.

## LCD Backlight

Using **LCD BACKLIGHT** the brightness of the display can be adjusted.

1. Press “MENU.” **LOGIN PLEASE** will be displayed.
2. Scan valid credential or enter 4-14 digit PIN and press “ENTER.”
3. Press “DOWN” button to highlight **LCD BACKLIGHT** and press “NEXT/SELECT.”
4. **LCD Backlight** will be displayed.
5. Enter 0 - 9 on numeric keypad or +/- buttons to adjust. (“0” = OFF)
6. Press “NEXT/SELECT” when done.

## Set Beep Volume

Using **SET BEEP VOLUME**, the audible beep can be adjusted.

1. Press “MENU.” **LOGIN PLEASE** will be displayed.
2. Scan valid credential or enter 4-14 digit PIN and press “ENTER.”
3. Press “DOWN” button to highlight **SET BEEP VOLUME** and press “NEXT/SELECT.”
4. **Beep Volume** will be displayed.
5. Enter 0 - 9 on numeric keypad or +/- buttons to adjust. (“0” = MUTE)
6. Press “NEXT/SELECT” when done.
7. Press “BACK/CANCEL” to return to main menu.

## Reset Net Schedule

A PROPERLY CONFIGURED AND ENABLED NETWORK eLock IS REQUIRED TO MAKE USE OF THIS FEATURE.

Only **Supervisors** are allowed to **RESET NET SCHED.**

Using **RESET NET SCHED.** the scheduled network check-in time can be set.

1. Press “MENU.” **LOGIN PLEASE** will be displayed.
2. Scan valid credential or enter 4-14 digit PIN and Press “ENTER.”

3. Press “DOWN” button to highlight **RESET NET SCHED.** and press “NEXT/SELECT.”
4. **NETWORK TIMING RESET** will be displayed. The eLock will follow the programmed or default check-in frequency from this time of day forward.

For example:

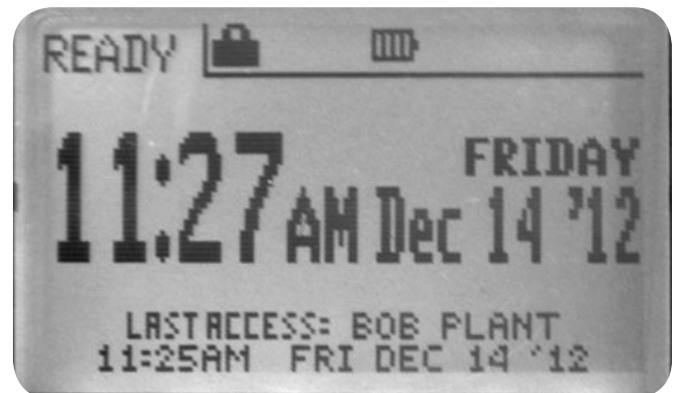
Programmed Update Interval as set in LockView is 12 hours (twice/day). The time of day was 10 a.m. when the eLock was initialized.

Therefore, the eLock update time is 10 a.m. and 10 p.m. The desired update time is 6 a.m. and 6 p.m.

Using the **RESET NET SCHED.** feature, the above steps should be followed at 6 a.m. or 6 p.m.

## Name of last credential on LCD

The name, time, day and date of the last credential to successfully access the eLock appears at the bottom of the reader display.



## Setup Code

**\*\*In order to ensure the security of the application on which the eLock will be installed, the setup code (supplied on green sticker set as Setup Cd) must be kept in a safe location.\*\***

If required, the eLock can be placed in setup mode.

1. Press and Hold “CLEAR” on eLock keypad. **ENTER SETUP CODE** will appear.
2. Enter the setup code (*supplied on green sticker set as Setup Cd*) and press “ENTER”
3. **SETUP CODE** will appear in the upper left hand corner of the eLock LCD. (The eLock will exit setup mode after 5 minutes of inactivity). Press “CLEAR” on the eLock keypad to exit SETUP mode. **READY** will be displayed in the upper left hand corner LCD)

**SETUP** mode would be necessary in the event that:

- 1-- eLock should be added to the database in LockView.
- 2-- It became necessary to restore the original factory settings, (**FACTORY RESET**); disable the Wi-Fi or Ethernet module, (**TURN OFF/ON NETWORK**); or disable the eLock temperature probe, (**TURN OFF THERM**).

## Factory Reset

In the event that it becomes necessary to erase **ALL** Supervisors/Users and log entries from the eLock and reset all settings to the original factory defaults, a **FACTORY RESET** may be performed.

**WARNING: ONCE A FACTORY RESET IS PERFORMED, IT CANNOT BE REVERSED.**

1. Press and hold “CLEAR” on the keypad.
2. **ENTER SETUP CODE** will be displayed. Enter the set up code and press “NEXT/SELECT.”
3. **SETUP** will be appear in the upper left hand corner of the eLock LCD.
4. Press the “MENU” button.
5. Press “UP” button to highlight **FACTORY RESET** and press “NEXT/SELECT.”
6. Press “UP” button to highlight **FULL RESET**.
7. Press and Hold “NEXT/SELECT” to reset.
8. **Factory** will appear in the upper left hand corner of the eLock LCD. Note: whenever eLock is in factory mode, it is considered unsecured.

## Stand-alone & Networked eLock Alarm States

The eLock has programmable **ALARM/ALERT STATES**.

### 1) **Battery Low**

*(A properly configured and enabled network eLock is required to make use of this feature.)*

**Battery Low** can be programmed to send an alert(s) via LockView’s Remote Alert Messaging if the eLock battery power drops below a defined level.

**Note: There is no audible alarm that can be triggered at the eLock, however there is a yellow LED low battery indicator (LOW BATT) on the eLock keypad.**

(See **LockView Manual** for **NOTIFIER** explanation)

### 2) **Door Ajar**

*(Door switch – NOT INCLUDED – must be installed and enabled in order to make use of this feature)*

**Door Ajar** is intended to trigger an alarm at the eLock if the application door has been left opened.

After the programmed or default eLock latch open time has expired, the Door Ajar timer begins. The Door Ajar timer is programmable in LockView in one second increments. The door ajar alarm will be triggered if this time expires before the door switch closes.

The eLock will stop alarming after the door switch closes.

(See **LockView Manual** for **NOTIFIER** explanation)

### 3) **Unauthorized Entry**

*(Door switch – NOT INCLUDED – must be installed and enabled in order to make use of this feature)*

**Unauthorized Entry** is intended to trigger an alarm at the eLock in the event of an application “break-in.” The Unauthorized Entry alarm will sound when the door switch opens and the eLock latch bolt is in the extended position. The eLock will stop alarming after a valid credential is presented.

(See **LockView Manual** for **NOTIFIER** explanation)

## 4) **Overdue Network Check-in**

*(A properly configured and enabled networked eLock is required to make use of this feature)*

**Overdue Network Check-in** can be programmed to send an alert(s) via LockView's Remote Alert Messaging if the eLock is **X** minutes past the programmed scheduled check in time. The overdue time is programmable in LockView in one minute increments. The Overdue Network Check-in alert will be triggered if this time expires before the eLock checks-in to the network.

Note: There is no audible alarm that can be triggered at the eLock; however, **NETWORK TEST** can be used to determine Wi-Fi strength and quality.

(See **LockView Manual** for **NOTIFIER** explanation)

### **LockView® software**

- Add, edit, view and delete users / supervisors and their credentials
- Add, edit and delete VTC eLocks®
- Assign access rights between users / supervisors and VTC eLocks® in the database
- USB or network connection\*
- Download, view, save, print, archive and delete audit trails
- Dual credential access available
- Set real time clock
- Time based access restrictions
- Create user groups
- Windows™ based
- Set up Escalating Notification System\*
- View Compliance Dashboard\*

\* requires network eLock

*LockView is a Registered Trademark of CompX International. Windows is a trademark of the Microsoft Corporation. Specifications may vary based on user application.*

# Notes

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